Number/Schedule

Type of Drill

## **School Drill Documentation Form**

Fire	Five drills – Three must be completed by December 1						
Tornado	Two drills – One must be completed in March						
Safety/Security Three drills – One must be completed prior to December 1 and one after January 1							
<ul> <li>One drill shall include security measures that are appropriate to an emergency, such as the</li> </ul>							
	release of a hazardou						
	One drill shall include security measures of a potentially dangerous individual on or near the						
	school premises.						
Note Atlanta	Seek input from the a						
	ne of the drills must be co t not in classrooms.	nauctea auring	a function recess per	iou, or at an	other time when studen	ILS	
are gathered but	. 1101 111 (1855) (001115.						
School:							
Principal:							
Date of drill:		Number of students:		Numbe	_ Number of staff:		
Time initiated:		(a.m./p.m.)	Time concluded:		(a.m./ړ	ɔ.m.)	
	t of the Drill (Check the app						
□ Before school			□ Passing time		□ Recess		
Lunch time	□ Assembly		□ After school		□ Other:		
Remarks:							
This repo	rt is for:	Fire drill number <b>1 2 3 4 5</b> for the 2023/2024 school year					
(circle number next to applicable drill)					=, =	,	
			Tornado drill number	r <b>1 2</b> for	the 2023/2024 school y	year	
		Safety/Sec	urity drill number <b>1</b>	<b>2 3</b> for	the 2023/2024 school y	year	
Name of person o	onducting drill:						
Title of person co	nducting drill:						
Signature or person conducting drill:					Date:		
	ordinated with agencies su						
agency, official's r		ich as law emor	cement, me departin	ient, or enie	gency management, ns	t tile	
Agency:		Name:		Titl	e:		
Agency:		Name:		Titl	e:		
Agency:		Name:		Titl	Title:		

Must post on the school's website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.